Administration

Mission

To provide the highest quality of public safety and emergency services to the citizens that we serve, in an efficient and professional manner.

Business Strategy

The Administration Office provides overall guidance and coordination for the divisions and sections within the Public Safety Department. They are:

Emergency Communications/E-911 Emergency Management EMS/Fire/Rescue Animal Services

This Division coordinates activities between the divisions, distributes and assigns projects, and responds to requests from the public, other governmental agencies, the County Manager, and the Board of County Commissioners.

Objectives

Demonstrate leadership and provide vision in developing short and long range planning for the delivery of public safety services.

Coordinate resource management of administrative support functions for the divisions and sections within the department.

Monitor fiscal resources and maintain financial records department-wide.

Maintain personnel and departmental reporting records. Coordinate employee relations within the department.

Seminole County **PUBLIC SAFETY** Department: FY 2001/02 Division: FY 2002/03 Section: ADMINISTRATION Percent Change Percent Change 2001/02 2001/02 Budget 2002/03 2002/03 Budget 2000/01 1999/00 over 2001/02 Adopted Adopted over 2000/01 Approved Actual Budget **Budget** Budget **Budget** Expenditures **Budget EXPENDITURES:** 285,865 4.5% 5.0% 260,394 273,506 244,804 Personal Services 62,658 1.7% 1.2% 36,599 60,876 61,591 **Operating Services** 0 0 0 Capital Outlay 0 0 0 0 **Debt Service** 0 0 Grants and Aid 0 Reserves/Transfers 4.0% 281,403 321,270 335,097 4.3% 348,523 **Subtotal Operating** Capital Improvements 348,523 4.0% 321,270 335,097 4.3% **TOTAL EXPENDITURES** 281,403 **FUNDING SOURCE(S)** 6.2% 305,562 4.3% 260,365 275,828 292,851 General Fund -7.0% 42,961 1.7% 21,038 45,442 42,246 Fire Protection Fund 4.3% 348,523 4.0% 281,403 321,270 335,097 **TOTAL FUNDING SOURCE(S) Full Time Positions** 0 0 0 Part-Time Positions 0 New Programs and Highlights for Fiscal Year 2001/02 Central Charges for the Fire Fund, including accounting and auditing, union legal services, and utility tax 42,246 collection are included in this budget. New Programs and Highlights for Fiscal Year 2002/03 Central Charges for the Fire Fund, including accounting and auditing, union legal services, and utility tax 42,961 collection are included in this budget. 2004-05 2005-06 2001-02 2002-03 2003-04 Capital Improvements 0 0 0 **Total Project Cost** 0 0 0 0 **Total Operating Impact**